

From

Chief Town Planner,  
Punjab, Chandigarh.

To

1. Sh. K.K.Lall,  
Senior Town Planner(S),  
Patiala.
2. Sh. G.P.Singh,  
Senior Town Planner (N),  
Jalandhar.

Memo No. 894-95                      CTP(Pb)/SP-344  
Dated Chandigarh, the : 6.4.94

**Subject: State land Acquisition Board Selection and finalization of Sites by Distinct Siting Committee/District Siting Board.**

It is noted with concern that clearances and N.O.C.S are being given by Field Officers in the Deptt. of Town & Country Planning, Punjab for siting of projects and acquisition of lands in their own capacity or as a part of District Siting Board Committees. In this connection, reference is invited to the marginally noted circular instructions issued by the Urban Dev. Deptt. for finalisation of sites by the Siting Board/Standing Committees at District level.

2. It is also noted that instructions contained in the above circular are not being followed by the field officers in the spirit and form, and as a result thereto, this office as well as the office of Chief Town Planner, Punjab has to collect the desired information through special messengers escalating un-due expenditure in the deptt. It is further noted that field offices have often sent vague and delayed reports regarding the above projects. As a result, it becomes difficult to give the views of the deptt. to the govt. for consideration in the State Land Acquisition Board.
3. In order to mitigate the above difficulties and to avoid sending unambiguous and vague reports of the projects discussed and decided in the District Siting Boards regarding the selection of sites, the following procedure is laid down for the future:-
  - i) That simultaneous reports of the sites of the projects as discussed and decided in the Siting Boards are sent to this office.
  - ii) That N.O.C may be given by the Field officers for the sites measuring only upto 5 acres of land.
  - iii) That the N.O.C for the sites measuring 5 to 25 acres of land shall be examined and given by the office of S.T.Ps.
  - iv) That N.O.C for all sites of the projects bigger than 25 acres of land shall be passed by C.T.P. Punjab on behalf of the deptt.
  - v) However it is further directed that all such cases shall be strictly examined in accordance with the approved proposals of master plans of such towns where such sites fall within master plan jurisdictions. Such cases which fall predominantly in rural areas "shall also be examined keeping in view their bearing on the anticipated growth of such towns.
4. All such cases pertaining to item No3 (iii) & (iv) mentioned above, shall be referred by the Field Officers to the office of S.T.P(Pb) with or without their appropriate recommendations as to whether the site, area & boundaries of the lands selected for such projects are the same as has been decided in the District siting Board meeting. For the purposes of expeditious disposal of such cases, a suitable location plan indicating the above parameters may kindly be supplied

while making such references, so as to enable this office to examine such cases, and if need be forwarded to the office of C.T.P Punjab for ultimate action.

5. In this connection, instructions already issued in this regard vide marginally noted reference may kindly be referred to and ensure their compliance by the field officers in future.

Chief Town Planner,  
Punjab, Chandigarh

Endst.No.896-908-CTP(Pb)/SIP-344 Dated: 6.4.94

A copy is forwarded to the :-

1. Regional Planner, Punjab, Chandigarh.
2. Area Planner, Chandigarh/Hoshiarpur/Amritsar.
3. Divisional Town Planner, Patiala/Bhatinda/Ludhiana/Jalandhar/Amritsar/Ferozpu/  
Gurdaspur/Mandi Divn; /Chandigarh/SAS Nagar.

For information and necessary action.

Chief Town Planner,  
Punjab, Chandigarh.