



Punjab Urban Planning and Development Authority

(Puda Bhawan Sector- 62, SAS NAGAR, Punjab-160062)

To

Website

No: PUDA-IT&C/2018/
Dated:

29183-93

Subject: Quotation for replacement of parts of Tonners/Cartridges and refilling of Tonners/Cartridges.

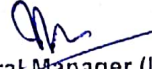
Sealed Quotations are hereby invited from authorized/reputed firms to quote the rates for replacement of parts of Tonners/Cartridges and refilling of Tonners/Cartridges of following printers:-

Sr No	Items Description	
1.	HP Laserjet 1005,1007,1020,1022, 1200, 1505, 2727, 3390, 6L, 1106, 1606, 226dn	1. Refilling of Tonners/Cartridges.
2.	HP Laserjet 2055	2. Replacements of Blades.
3.	HP Laserjet Pro 400	3. Replacements of Drums.
4.	HP Laserjet M 403d	4. Replacements of Magnetic rod.
5.	HP Color Laserjet 1515N, 2600N, 4600	5. Replacement of PC Roller.
		6. Replacement of Printer sleeve.

The quotation with detailed terms and conditions should reach the office of General Manager (IT&C) Branch, Room No.416, PUDA Bhwan, Sector 62, SAS Nagar within 15 days from the issue of this letter.

Terms and conditions:-

1. The Rate/Price to be quoted shall be inclusive of all taxes.
2. The sealed quotation shall be in conformity with the specification.
3. Conditional and incomplete quotations shall not be accepted.
4. Bidder will be responsible to ensure that the quotations reach the above address on or before the stipulated period.
5. The number of items can be increased or decreased.
6. There shall be 100% replacement of defective items supplied by the bidder. All expenses towards replacement of such items shall be borne by the bidder.
7. All the prices, technical specification and other terms and conditions proposed by the bidder should be valid for a minimum period of 3 months from the date of offering of the bid and the same should be clearly mentioned in the quotation.
8. Items quoted must be from original manufacturer. Compatible items shall not be accepted.
9. The bidder should have exclusive support infrastructure for supply and service of these items at SAS Nagar/ Chandigarh and be able to deliver/service the goods within the stipulated period.
10. PUDA reserves the right to Cancel any or all quotations without assigning any reason.


General Manager (IT&C)
PUDA, SAS Nagar